## ShoreTel IP Phone 480/480g Quick Reference

## **PHONE OPERATION**

Place Calls













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## **Monitored Extension**



**Unheard Voice Messages** 



Missed Calls



Logged in to Workgroup



Logged in to Workgroup, in Wrap-Up



Logged out of Workgroup



Available



In a Meeting or Do not Disturb



Out of Office



Navigation key pad

selector button

and

Vacation





Idle, On Hook



Off Hook, Dialing



Inactive / Do Not Disturb