

Policy: Tuition Dispute (Appeal)

All students are subject to St. Norbert College's published student tuition and fee and withdrawal policies as well as applicable due dates. Exceptions to SNC's published policies may be considered for students in extenuating circumstances, such as College error, unexpected medical condition, or personal or family emergency. Other extenuating circumstances may be considered on a case-by-case basis. Refunds for military or two cases of military dispute under the policy.

Who is eligible to appeal?

_____ A student must have dropped or have withdrawn from the course(s) in question before a elig 17 and

Circumstance	Required Documentation
	college official
Unexpected medical condition, in which reasonable accommodations could not be offered	Letter on letterhead from physician (no medical records)

Personal or family emergency

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What circumstances do not qualify for an appeal?

Such circumstances include, but are not limited to:

- Misinterpretation or lack of knowledge of college policies
- or

- x Change in course modality
- x Withdrawal from course due to low grades
- x Challenges with time management
- x Insufficient financial aid or availability of finances

Students petitioning for an advising error will be routed to Academic Advising for review. Students are further ineligible for an appeal who are experiencing disciplinary proceedings or are suspended or expelled from SNS. Students whose accounts are in collections are also ineligible.

Timeframe for requesting an appeal

Appeal requests must be received within 90 days following the end of the published last day of